

GENERAL INSTRUCTIONS

[Click here](#) To register :


Step 1: Since you/your child is enrolled in Winter classes, Login by selecting **Have an Account** within the grey bar on right side of the page.

(Use participant first name, last name, zip code and birthdate)

Step 2: Click **My Prior Courses** in the grey bar on the right side of the page

Step 3: Check the box for classes you want to rollover this term

Step 4: Click **Add Selections to Shopping Cart** button top right

Step 5: Look through the complete spring class listing, click the  to add new classes to your schedule

Step 6: View Shopping Cart and proceed

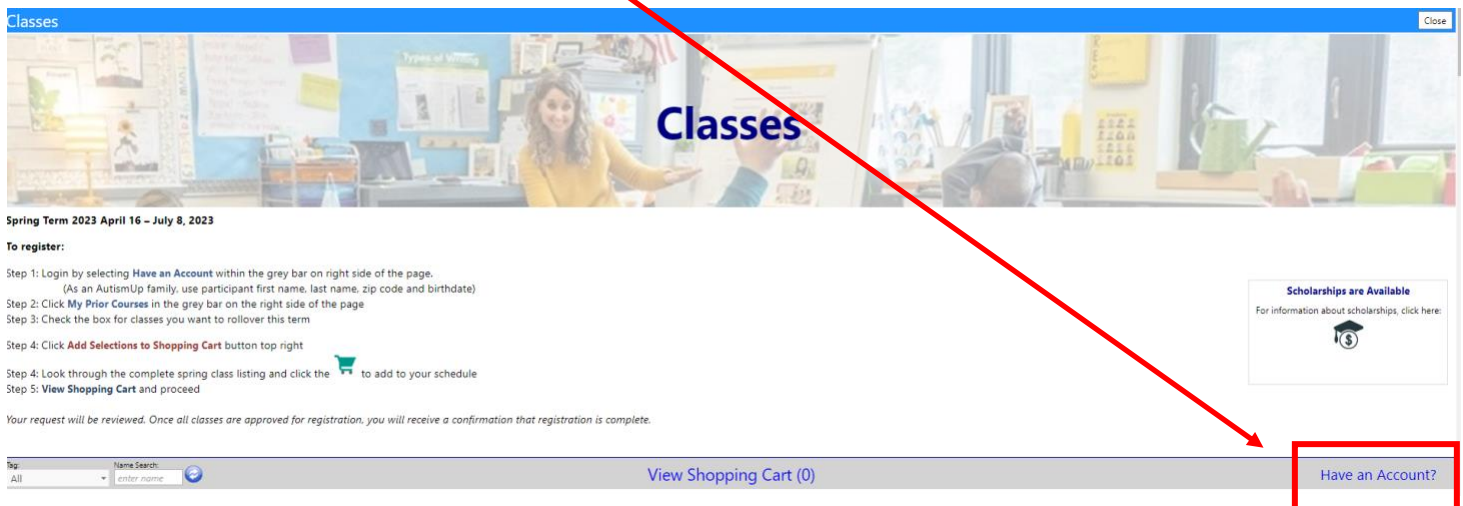
Step 7: Checkout

Step 8: Final step

Your request will be reviewed. Once all classes are approved for registration, you will receive a confirmation that registration is complete.

SCREEN SHOTS SHOWING STEPS IN THE PROCESS:

Step 1: Login by selecting **Have an Account** within the grey bar. You may have to scroll down to see the grey bar.



The screenshot shows a webpage titled "Classes" with a blue header. Below the header is a banner image of a classroom. The main content area contains registration instructions for the Spring Term 2023 (April 16 - July 8, 2023). A red arrow points from the text "You may have to scroll down to see the grey bar." to a grey bar at the bottom of the page. In this bar, the "Have an Account?" button is highlighted with a red box. Other elements in the grey bar include a "View Shopping Cart (0)" link and a "Name Search" field.

You will get a pop-up window. As a Winter term participant, enter the participant first name, last name, zip code and birthdate. If you get a "no match" message, try a different version of participant's first name. In many cases our records have participants full first name.

Step 2: Click **My Prior Classes** in the grey bar on the right side of the page

Classes

Spring Term 2023 April 16 - July 8, 2023

To register:

- Step 1: Login by selecting **Have an Account** within the grey bar on right side of the page. (As an AutismUp family, use participant first name, last name, zip code and birthdate)
- Step 2: Click **My Prior Courses** in the grey bar on the right side of the page
- Step 3: Check the box for classes you want to rollover this term
- Step 4: Click **Add Selections to Shopping Cart** button top right
- Step 5: View Shopping Cart and proceed

Your request will be reviewed. Once all classes are approved for registration, you will receive a confirmation that registration is complete.

View Shopping Cart (0) My Prior Courses Pending Applications

Step 3: Check the box for classes you want to rollover this term

My Prior Classes

Add Selections to Shopping Cart Return

To add to your shopping cart, click the checkbox on the left then the 'add to cart' button on top. If a checkbox is disabled it means there is no equivalent class or you have already added that item to the cart. To see details about the section, click the section name. To select All or unselect All, click the checkbox on the title line.

For Class	Current Equivalent Class	Start	End	Section	Price	In Cart
<input type="checkbox"/> W: Full Life Connections	Full Life Connections	4/21/2023	7/7/2023	Friday 1:00PM - 3:00PM	\$575.00	No
<input type="checkbox"/> W: Personal Training 2x	Personal Training	4/16/2023	7/8/2023	2, 30-minute sessions per week	\$1100.00	No

Step 4: Click **Add Selections to Shopping Cart** button top right


My Prior Courses

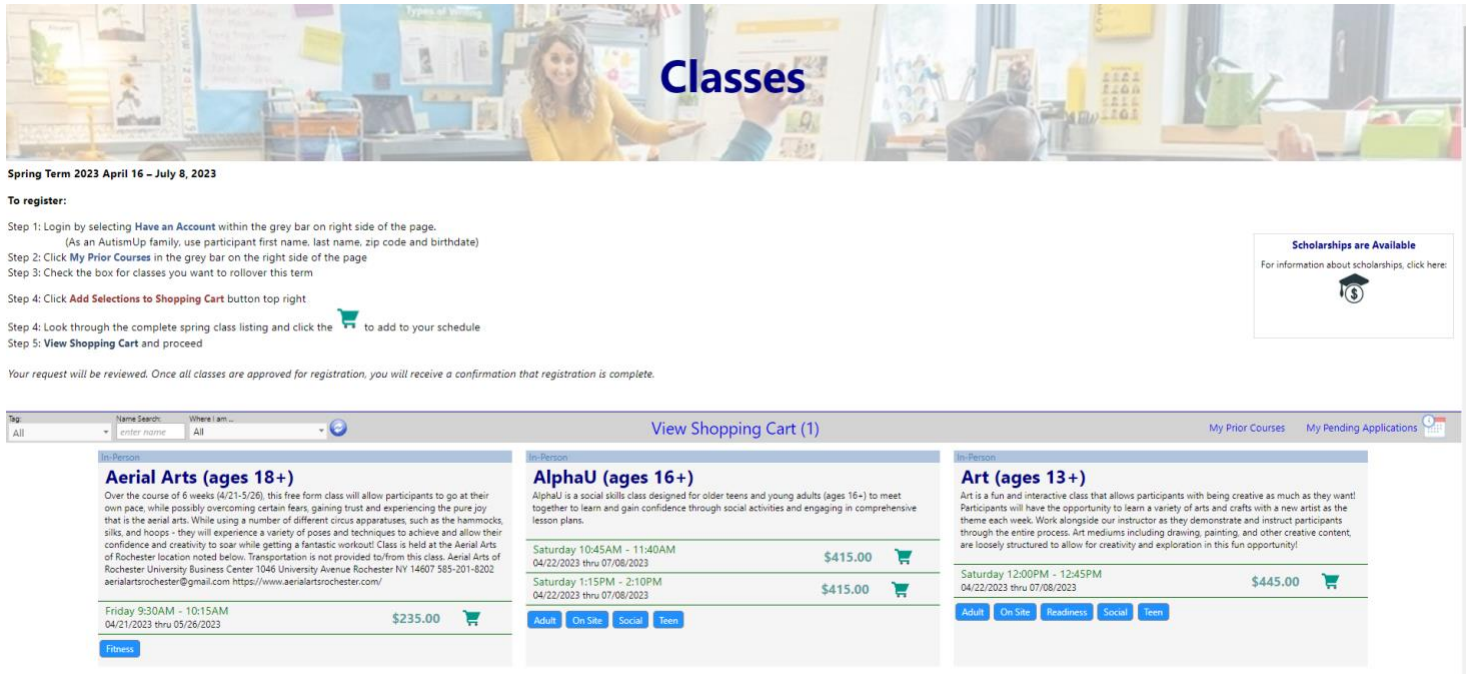
Add Selections to Shopping Cart Return

To add to your shopping cart, click the checkbox on the left then the 'add to cart' button on top. If a checkbox is disabled it means there is no equivalent course or you have already added that item to the cart. To see details about the section, click the section name. To select All or unselect All, click the checkbox on the title line.

Prior Session	Prior Course	Current Equivalent Course	Start	End	Section	Price	In Cart
<input type="checkbox"/> 2023	WS: Remote Minecraft Tuesday	Remote Minecraft	4/18/2023	6/27/2023	Tuesday 6:00PM - 7:00PM	\$245.00	No

You will return to the main Classes page.

Step 5: Look through the complete spring class listing, click the  to add new classes to your schedule



Classes

Spring Term 2023 April 16 – July 8, 2023


To register:

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(As an AutismUp family, use participant first name, last name, zip code and birthdate)

Step 2: Click **My Prior Courses** in the grey bar on the right side of the page

Step 3: Check the box for classes you want to rollover this term

Step 4: Click **Add Selections to Shopping Cart** button top right

Step 4: Look through the complete spring class listing and click the  to add to your schedule

Step 5: **View Shopping Cart** and proceed

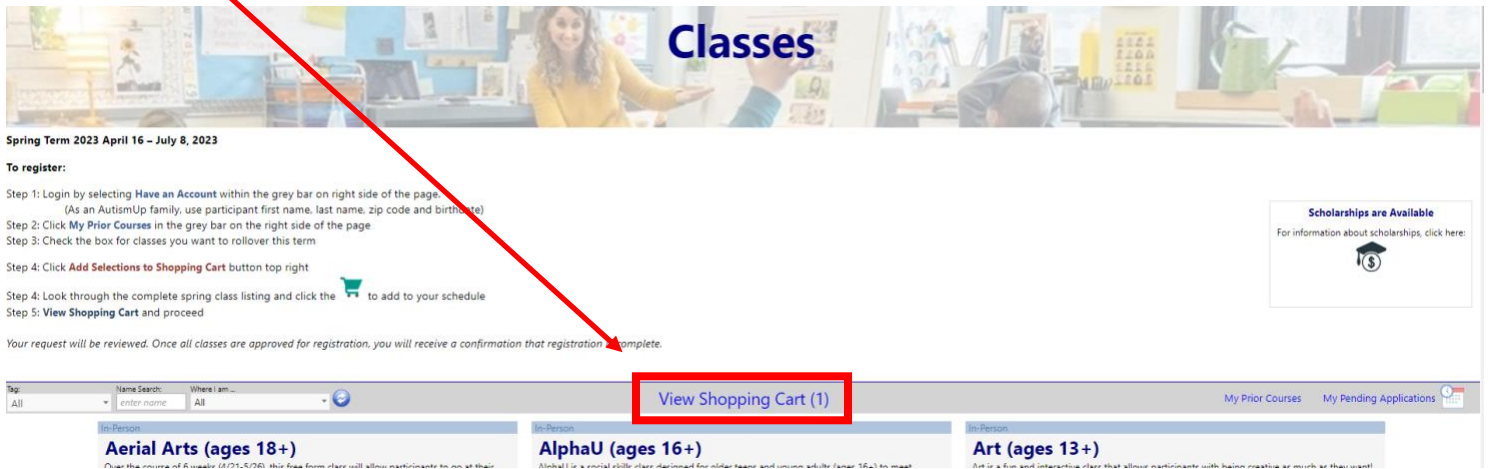
Your request will be reviewed. Once all classes are approved for registration, you will receive a confirmation that registration is complete.

Scholarships are Available
For information about scholarships, click here:

View Shopping Cart (1)

Class Name	Section	Price
Aerial Arts (ages 18+)	Friday 9:30AM - 10:15AM 04/21/2023 thru 05/26/2023	\$235.00
AlphaU (ages 16+)	Saturday 10:45AM - 11:40AM 04/22/2023 thru 07/08/2023	\$415.00
AlphaU (ages 16+)	Saturday 1:15PM - 2:10PM 04/22/2023 thru 07/08/2023	\$415.00
Art (ages 13+)	Saturday 12:00PM - 12:45PM 04/22/2023 thru 07/08/2023	\$445.00

Step 6: View Shopping Cart and proceed



Classes

Spring Term 2023 April 16 – July 8, 2023


To register:

Step 1: Login by selecting **Have an Account** within the grey bar on right side of the page.
(As an AutismUp family, use participant first name, last name, zip code and birthdate)

Step 2: Click **My Prior Courses** in the grey bar on the right side of the page

Step 3: Check the box for classes you want to rollover this term

Step 4: Click **Add Selections to Shopping Cart** button top right

Step 4: Look through the complete spring class listing and click the  to add to your schedule

Step 5: **View Shopping Cart** and proceed

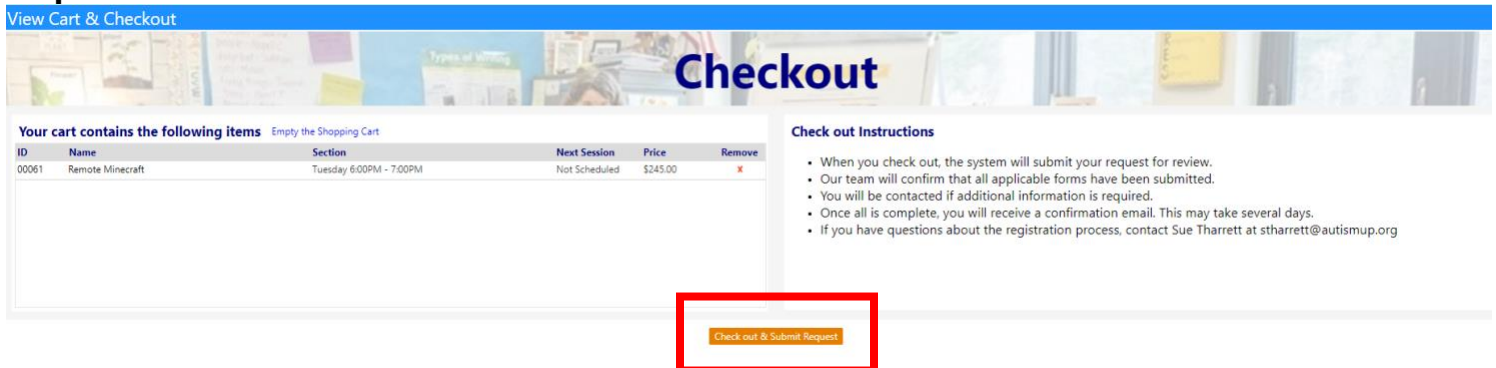
Your request will be reviewed. Once all classes are approved for registration, you will receive a confirmation that registration is complete.

Scholarships are Available
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View Shopping Cart (1)


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Step 7: Checkout



Checkout

Your cart contains the following items [Empty the Shopping Cart](#)

ID	Name	Section	Next Session	Price	Remove
00061	Remote Minecraft	Tuesday 6:00PM - 7:00PM	Not Scheduled	\$245.00	

Check out Instructions

- When you check out, the system will submit your request for review.
- Our team will confirm that all applicable forms have been submitted.
- You will be contacted if additional information is required.
- Once all is complete, you will receive a confirmation email. This may take several days.
- If you have questions about the registration process, contact Sue Tharrett at stharrett@autismup.org

Check out & Submit Request

Step 8: Final step – provide requested information

Proceed with Checkout Check Out Cancel Check Out

Almost done...

Has your FI changed in the past 4 months?
We MUST have current FI name, agency and email in order to bill Self Direction budgets.

Please enter one of the following in the comments section below:


- FI same
- FI changed *(Please add new FI and agency name)*
- Private pay *(we will contact you at a later date regarding invoicing and payments)*

Thank you for registering for AutismUp Spring Term!
We look forward to starting these classes in April.
You will receive a confirmation email within a few days.

Comment: (Required)

There is currently not a pop-up that says you are complete. You will simply return to the CLASS screen, and your cart will be empty. You can see classes you requested under My Pending Registration.


Classes Close



Classes


Spring Term 2023 April 16 – July 8, 2023


To register:
Step 1: Login by selecting **Have an Account** below and to the right on the grey bar (you may need to scroll down).
(As an AutismUp family, use participant first name, last name, ZIP code and birthdate).
Step 2: Click **My Prior Classes** below and to the right on the grey bar (you may need to scroll down).
Step 3: Check the box for classes you want to rollover this term.
Step 4: Click **Add Selections to Shopping Cart** button top right.


Step 5: **To add other classes**, scroll through the complete spring class listing below and click the  to add to your schedule.
Step 6: **View Shopping Cart** and proceed.

Your request will be reviewed. Once all classes are approved for registration, you will receive a confirmation that registration is complete.

Scholarships are Available
For information about scholarships, click here:



Tag: All | Name Search: 

[View Shopping Cart \(0\)](#) | [My Prior Classes](#) | [My Pending Registration](#) 

In-Person

Aerial Arts (ages 18+)

In-Person

AlphaU (ages 16+)

You will get an email within 24 hours indicating that your registration requests have been received. Program directors will review all requests. You will be notified by email in about 2 weeks confirming enrollment. We will contact you if any problems or questions.

NO Payments will be billed at this time. When class enrollment is confirmed, we will confirm payment details and dates for those paying privately. For those using Self Direction, AutismUp will invoice your FI.